

# Notice Addendum



## Identification

Reference Number:	22032237
Title:	Emergency Repairs to Hotwater Dist. System - Lawrence Correctional Center
Agency Reference Number:	120-295-011
Agency:	CDB - Capital Development Board
Purchasing Agency:	CDB - Capital Development Board
Purchasing Agency SPO:	Ken Morris
Date First Offered	10/31/2013
Status:	Published

## Overview

### Description and Specifications:

This notice addendum publishes the emergency affidavit supporting the procurement of G.H.R. Engineers and Associates, Inc., whose initial cost is estimated at \$20,000. The affidavit was executed by CDB on November 6, 2013.

## Key Information

Notice Type:	Emergency Procurement
Notice Stage:	Notice of Intent
Does this addendum add/or change vendor(s) information? (i.e. vendor name/address, contact information, and/or award amount, etc.)?	No
Published:	11/07/2013
Notice Expiration Date:	11/21/2013
Emergency Justification:	This procurement is necessary to prevent or minimize disruption in critical state services that affect the health and safety of facility inmates and IDOC personnel.
Accordance with Admin Rule:	Minimize serious disruption to critical state services that affect health, safety, or collection of substantial state revenues
Professional & Artistic:	No
Small Business Set-Aside:	No
Does this solicitation contain a BEP or DBE requirement?:	No
Relevant Category:	Other
Total Amount of Award:	\$20,000.00 (Total Dollar Value Only/Includes Any Renewal Options)
Estimated/Actual Value Description:	The initial cost for GHR to assess and provide recommendations is estimated at \$20,000.

Length of Initial Term: 3  
 Contract Begin Date: 10/31/2013  
 Contract End Date: 01/28/2014  
 Renewal Terms: 0

**Bidder(s)**

Number of Responding Bidders: 1  
 Number of Unsuccessful Responsive Bidders: 0  
 Total Number Awarded: 1

Listing of All Bidders/Offerors Considered But Not Selected:

none

Source Selection: N/A

**Vendor(s) Selected for Award**

No vendor information to display.

**Notice Contact**

Name: Ken Morris  
 Street Address: 318 Stratton Bldg  
 City: Springfield  
 State: IL  
 Zip Code: 62706  
 Phone: 217-558-2185  
 Fax Number: 217-558-2164  
 Email Address: ken.morris@illinois.gov

**Class Code**

Class Codes: 5039 Building Materials  
 S210 Construction Services  
 S230 Energy; Environmental; Engineering; Architectural; & Surveying Services

Notify Type: Send email to selected Class Codes only

**Attachments**

To download file(s), click on filename(s) located below. Not all Notice Addendums will have files to download.

File Attachments: • [120-295-011 Affidavit 110613.pdf](#) (202995 Bytes)

**EMERGENCY PURCHASE AFFIDAVIT**Reference # 120-295-011

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board

Division: \_\_\_\_\_

Address: 401 South Spring StreetCity: SpringfieldState: ILZip: 62706Vendor #1: G.H.R. Engineers and Associates, Inc.Address: 1615 South Neil StreetCity: ChampaignState: ILZip: 61820-7211

State of Illinois )  
                              : SS  
County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☐ Involving threat to public health or public safety.
- ☐ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
- ☒ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
- ☐ To insure integrity of State records
- ☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On October 29<sup>th</sup>, the Department of Corrections (DOC) reported that the Lawrence Correctional Center underground piping that serves four of the housing units that accommodate 1,200 offenders ruptured in unknown locations leaving the four buildings without heat. The most recent rupture occurred during the week of October 21<sup>st</sup>. The underground piping system has had small leaks, but this rupture has forced the system to be shut down and the installation of fire hoses to temporarily bypass the underground piping until emergency repairs can be made. With winter approaching, the temporary fire hoses cannot keep up with the heating demands. The system has been in need of repairs but a repair project has not been authorized.

Vendor #1: G.H.R. Engineers and Associates, Inc. has been selected to analyze the situation and provide recommendations for heating solutions including water testing (particulate or chemicals in the water may significantly contribute to the problems), including opinions of lead times and estimated costs of alternative recommendations. G.H.R. was chosen because of their proximity to the site, experience with underground piping at IDOC facilities and elsewhere, and their availability to immediately mobilize and assess the situation.

This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for negotiation and execution of an A/E contract, an evaluation of the damage and professional services under existing processes would likely not begin for several months. For this reason, an emergency procurement is necessary to ensure that adequate heat is restored to these buildings expeditiously as the heating season is upon us.

(Continue on next page if necessary)

Vendor # 1 - Expected Start Date: 10/31/13Expected End Date: 01/28/13Extension of previous emergency purchase: ☐ Yes or ☒ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Vendor #1 Amount of this expenditure is: \$ \_\_\_\_\_ ☐ Actual or \$ 20,000 ☒ \*Estimated

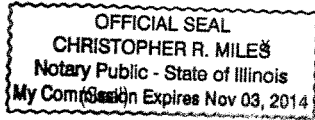
\*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gws Behrman

Signature of Affiant

Subscribed and sworn before me this 6<sup>th</sup> day of November 20 13.



X  
X

Christopher R. Miles

Notary Public

My Commission expires: 11/3/14

#### Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference # \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Emergency Memorandum

To: Capital Programs  
Capital Development Board

From: \_Wayne Woodward

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Date: \_\_October 29, 2013

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Subject: Emergency Purchase Request

The Lawrence Correctional Center is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contracts to address an emergency need of the State.

This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

\_yes\_\_\_\_\_ There exists a threat to public health or public safety.

\_yes\_\_\_\_\_ Immediate expenditure is necessary for repairs to State property in order to protect

against further loss or damage.

yes\_\_\_\_\_ It is necessary to prevent or minimize serious disruption in State services.

\_\_\_\_\_ It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

(Please attach relevant documentation)

Please describe the emergency. Attach additional sheets as needed.

We have here at Lawrence Correctional Center, multiple leaks in our boiler heating water system. The boiler piping supplies heat to the north end of the facility, effecting four separate housing units and 1200 inmates. At this time we have temporarily installed 3 inch fire hose, to bypass the leaking pipes. This temporary install will allow the heating system to maintain sufficient heat to the housing units at the present low ambient temperatures we are facing at this time. In the near future, the temps will fall below 30's at night, I believe our volume will not be sufficient to supply enough hot water to the housing units. The effected piping is a total of 300 feet of 8 inch and 200feet of 6 inch five feet below ground. Thanks Wayne

I am \_\_\_\_Michael W. Woodward TA Chief Engineer

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(Please give official title and office.)

***We understand that CDB will coordinate with its CPO who will make all appropriate postings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.***